



Boys Hope Girls Hope

New York

COMMUNITY **HANDBOOK** 2024- 2025



HANDBOOK
2024-2025

**Being a member of the
Boys Hope Girls Hope
Community is a reward—
a reward that requires a
daily commitment to
our program's
requirements.**

**If sustained, it can have
a profound impact on
your life.**

Foreword



Greetings and warm regards,

On behalf of the entire organization, I am thrilled to welcome new members of our BHGHNY family and returning scholars and families. Your grit and determination have set you apart, and we commend you for joining our competitive program.

As the Executive Director, I am eager to meet each of you and support your academic journey. High school is a pivotal time, and as the saying goes, “If you want to go fast, go alone. But if you want to go far, go together.” Our dedicated team has worked tirelessly over the summer to enhance our program, and we are committed to supporting you in reaching new heights.

With new leadership and staff, our program will undergo some adjustments. Families must understand our model and collaborate with us to support each scholar effectively. Our Scholar and Family Handbook details our mission, program, and expectations, and it is essential also to be aware of our partner school's requirements.

At BHGHNY, we strive for academic excellence and expect our scholars to embody our values of respect and integrity in all aspects of their lives. Becoming a man and a woman for others is as important as achieving academic success.

We recognize that success requires the collective effort of scholars, families, and staff. Our BHGHNY community is here to provide the academic and social-emotional support needed for each scholar to reach their full potential. Please feel free to reach out to me with any questions or concerns.

I am looking forward to working with you to make this year exceptional!

Warm regards,

Christina Hall
Executive Director

Our Mission and Values

To nurture and guide motivated young people in need to become well-educated, career-ready men and women for others.



Founded on the belief that a loving God cares about the life of every individual, Boys Hope Girls Hope acts in accordance with the following values:

Education

is critical to reaching one's full potential

Spirituality

and an active faith-life are essential elements of healthy personal development

Children have the capacity to transcend their circumstances if given a safe environment, opportunities, and loving support

Integrity

honesty, respect, a willingness to love, and service to others are important measures of personal success

Potential

can be realized if individuals are responsible for their destinies and actions. All children deserve the guidance, support and opportunities necessary to reach that potential

Respect

for the dignity, value, unique perspectives, and talents of every individual is the foundation of positive social and emotional development, as well as strong and vibrant communities



Diversity Statement

Boys Hope Girls Hope of New York affiliate prioritizes fostering a sense of belonging through a family-like setting. We value connection, diversity, equity, and inclusion, recognizing the richness differences bring to our community. Our continuous investment in cultural fluencies aims to support a world where access, equity, and inclusion are available to all.



History

In 1977, Father Paul Sheridan, SJ, an educator in St. Louis, MO, created a new program - Boys Hope Girls Hope - to address the needs of children whose potential was threatened by shattered neighborhoods, distressed families, endemic poverty, and other factors beyond their control. Today, Boys Hope Girls Hope (BHGH) is a non-sectarian, international charitable organization with operations in fifteen U.S. cities and 3 countries in Latin America. While much of BHGH's national network of affiliates engages its scholars in small group-home settings of ten or fewer students per household, BHGHNY was charged in 2009 by its Board of Directors to close its previous operations in Staten Island, NY, to develop an innovative urban boarding program serving at-risk young men and women from the five boroughs of New York City. Subsequently, BHGHNY consolidated and moved its operations to Brooklyn, NY.

CPO Message



Dear Boys Hope Girls Hope New York Community,

With great excitement and a profound sense of responsibility, I introduce myself as the new Chief Program Officer of Boys Hope Girls Hope New York. With a 20-year career dedicated to nonprofit leadership and education, I am honored to join an organization that is so deeply committed to our scholars' holistic development and success.

Throughout my journey, I have worked with various educational and nonprofit organizations, always focusing on creating impactful and sustainable change. My academic background, including executive leadership training at Columbia Business School, has equipped me with the skills and insights necessary to drive our mission forward.

As we embark on this new chapter together, I look forward to fostering positive partnerships with parents. Strong collaboration with families is essential in nurturing a supportive and empowering environment for our scholars. By working hand-in-hand with parents, we can ensure that each child receives the comprehensive support they need to thrive.

In addition, I am committed to enhancing our academy experience to be more flexible and enriching, tailored to meet our scholars' diverse needs and aspirations. We aim to create an educational environment that challenges our scholars academically and inspires them to explore their passions and develop their unique talents.

Our residential program will continue to be a "home away from home," providing a safe, nurturing, and immersive space where scholars can grow emotionally, socially, and academically. We aim to create a community where each scholar feels valued and supported, making it a place where lifelong friendships and memories are made.

I am also thrilled to introduce our newly built team, composed predominantly of professionals from educational backgrounds, including teachers, paraprofessionals, and more. Their wealth of experience and dedication to education will be invaluable as we strive to provide our scholars the highest quality of support and guidance.

Together, we will continue to uphold the values and mission of Boys Hope Girls Hope New York, ensuring that every scholar has the opportunity to reach their full potential. I am eager to work alongside each of you as we create a brighter future for our community.

Warm regards,
Lena Washington
Chief Program Officer

Program Leadership



Laressa Bordenave

Director of College and Career Access

Office Hours

Tuesday and Wednesday 10 am- 12 pm

Email

lbordenave@bhgh.org

Phone

EXT 2267



Brandon Cumberbatch

Director of Residential Life

Office Hours

Friday 3pm - 6pm

Email

Bcumberbatch@bhgh.org



Alkaly Kaba

Academic Coordinator

Office Hours

Wednesday - Friday 10
am - 12 pm

Email

akaba@bhgh.org

Phone

EXT 2278

Communication Chart



Parents want to know who to call at Boys Hope Girls Hope to support in moments of inquiry?

Academics, Tutoring, Teacher support, Experiential learning

Alkaly Kaba

College, Internship, Employment, Academy Behavior, Suspensions, Extracurricular participation and attendance data

Laressa Bordenave

Residential Programming, In dorm behavior, Dorm Attendance, Sports

Brandon
Cumberbatch

If there is any issue you can not solve at the Directorial level, please reach out to Chief Program Officer Lena Washington @ wwashington@bhgh.org or ext 2273

Positive Parent Partnership



As a valued Boys Hope Girls Hope of New York Community member, we appreciate your ongoing support and involvement in our program. Our mission is to nurture and guide our scholars to achieve their full potential, and a healthy partnership between parents and our team is crucial to this mission. This collaboration is essential for fostering an environment where accountability, excellence, and respect can thrive, thereby supporting our scholars' holistic growth and retention in the program.

Accountability

Creating an environment of accountability helps build trust and responsibility, which are vital for your child's development. By working together:

We Set Clear Expectations: When parents and staff align on expectations for academic performance, behavior, and program participation, scholars understand the importance of meeting their commitments.

We Monitor Progress Together: Active involvement from both parents and program staff ensures that any challenges can be addressed promptly, providing timely support or intervention as needed.

We Encourage Ownership: A collaborative approach helps scholars develop a sense of ownership over their actions and decisions, learning to take responsibility for their successes and learning from their mistakes.

Excellence

Excellence is about striving to be the best version of oneself. When parents and the program teamwork together:

We Model High Standards: The combined efforts of parents and staff set a powerful example, demonstrating a shared commitment to excellence in various endeavors.

We Provide Comprehensive Support: we can ensure that scholars can access necessary resources, such as a conducive study environment, tutoring, and encouragement to explore their talents and interests.

We Celebrate Achievements: Recognizing and celebrating accomplishments, no matter how small, builds confidence and motivates continued effort, reinforcing a culture of excellence.

Positive Parent Partnership



Respect

Respect is the cornerstone of healthy relationships and a positive community. A unified effort between parents and the program team can:

Teach Empathy: Encouraging scholars to consider the feelings and perspectives of others fosters empathy, which is crucial for building respectful relationships.

Promote Positive Interactions: By modeling respectful behavior and communication at home and within the program, we can create a supportive and inclusive environment for all scholars.

Address Conflicts Constructively: A collaborative relationship ensures that disagreements or conflicts are handled respectfully and constructively, teaching scholars valuable conflict-resolution skills.

Importance of a Healthy Partnership

The constructive collaboration between parents and our program team is beneficial and necessary for our scholars' continued success and well-being. Maintaining a harmonious and supportive relationship creates a stable foundation for scholars to thrive. Conversely, if the relationship between the program and parents becomes highly contentious, it can create an unstable and stressful environment that impedes a scholar's ability to succeed.

Simply put, a healthy relationship is essential for your child's retention in our program. Our collective goal is to ensure that each scholar has the best chance to succeed academically and personally. When trust and mutual respect are present, we are better equipped to provide scholars with comprehensive support.

Please be aware that if a healthy partnership cannot be maintained, it may result in the scholar's removal from our program. This measure ensures that the learning environment remains supportive and conducive to the growth and success of all participants, and we create a healthy environment for the staff to thrive and best support your scholars.

Positive Parent Partnership Agreement



Our scholars' success is a collaborative effort requiring a robust and supportive partnership between parents and the Boys Hope Girls Hope of New York program team. This agreement outlines parents' and scholars' expectations and responsibilities to ensure a positive and productive experience.

Positive Parent Partnership Responsibilities:

1. Healthy Partnership: Parents and guardians agree to maintain a respectful and constructive relationship with the program team.

- We will take care of any disagreements or conflicts respectfully and constructively.
- If a healthy partnership cannot be maintained, the scholar may be removed from the program.

2. Participation in Program Activities: Scholars must participate in all assigned and selected program activities.

- Parents will ensure that scholars attend and actively engage in these activities.

3. Academic Performance: Scholars must maintain a GPA of 3.0 or higher.

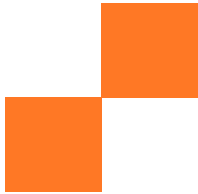
- Parents will support and encourage their scholars to achieve this academic standard.

4. Attendance: According to the designed schedule, scholars must maintain an attendance rate of 90% or higher.

- Parents will ensure that scholars attend all required sessions and activities.

5. Respectful Behavior: Scholars are always mandated to show respect to the staff, and staff are required to show all scholars respect.

Positive Parent Partnership Agreement



- Parents will support the program in ensuring disrespectful engagements such as eye-rolling, teeth-sucking, yelling, profanity, or snide remarks are addressed and corrected swiftly. With the understanding that continuance of this behavior after-aligned discipline policy actions will lead to dismissal from the program.

6. Zero Tolerance Physical, Sexual, or Emotional Violence: Parents commit to ensuring scholars understand that BHGH NY has Zero tolerance for any form of violence. Scholars will face automatic dismissal for engaging in any physical, sexual, or emotional violence on or off campus.

7. Zero-Tolerance Drug or Alcohol Usage: Parents commit to ensuring scholars understand that BHGHNY (Boys Hope Girls Hope New York) has a Zero-Tolerance Policy.

- If scholars are found possessing drugs or alcohol on or off campus, they face automatic dismissal.

Acknowledgment:

By signing this agreement, I confirm that I have read and understood the above expectations and responsibilities. I agree to support and uphold these standards to ensure the success and well-being of my scholar in the Boys Hope Girls Hope of New York program.

Parent/Guardian Signature:

Name:

Date:

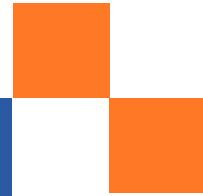
Scholar Signature:

Name:

Date:



Academy Scholar Agreement



As my brother/sister's keeper, I will exemplify:

- **Empathy:** Deciding to move beyond ourselves, to identify with others, and to act with an attitude of compassion.
- **Humility:** Deciding to be humble, not big-headed or boastful, and to recognize that each person, including oneself, has value, strengths, and opportunities for growth and improvement.
- **Integrity** is the Decision to be honest with oneself about the consequences; it is doing the right thing even if no one is watching.
- **Respect** is the decision to admire yourself and others, advocate for yourself, and be thoughtful and considerate of others.
- **Diversity:** Deciding to learn from and respond respectfully to the uniqueness of each individual and valuing each other's differences concerning gender, race, ethnicity, sexual orientation, religion, and academic capability.
- **Responsibility:** We must decide to be accountable, do our best to meet our commitments, and keep our word.
- **Resilience** is the ability to bounce back from adversity and not give up when faced with frustrations, setbacks, and disappointments. It involves choosing to be courageous.

As my brother/sister's keeper, I will exemplify these CONDUCT COMMITMENTS FOR:

- I commit to striving for responsible, respectful, and honorable behavior in my daily life, according to the standards set forth by BHGH (Boys Hope Girls Hope). I will try to be faithful to my family, the BHGH community, school, friends, and myself.
- I will strive to be a positive representative of the BHGH community, both at school and in the community.
- I commit to responding respectfully and learning from everyone's uniqueness concerning gender, race, ethnicity, sexual orientation, religion, and academic capability. I will always avoid harassment and hateful language.
- I will comply with all BHGH and school policies regarding upholding the standard of excellence of BHGH and my school.
- I understand, accept, and will respect all my BHGH and school-related commitments and responsibilities.
- I will be prepared for school academically.
- I commit myself to participating and actively engaging in program events and activities.
- I commit myself to engaging in all summer-based programming activities outlined by the program.
- I will complete all expected tasks that benefit my BHGH Community.
- I will take pride in my appearance, follow BHGH expectations for personal grooming and self-care, and follow BHGH and school dress codes and rules.
- I recognize that writing essays and term papers and taking tests and exams require an exemplary standard of honesty. I will not misrepresent myself by cheating, copying, or plagiarizing.
- I will respect and care for the property of BHGH, my school, and my peers, refraining from damaging or taking what is not mine.
- I will adhere to BHGH and my school's policies regarding the appropriate use of technology, including online communication, electronic devices, and the Internet.
- I will respectfully respond to all adults at BHGH, at school, and participating in any program and/or school-related event.

Academy Scholar Agreement



- I will make responsible decisions regarding my sexuality that respect the dignity of myself and others and adhere to BHGH policies on sexual activity.
- I will follow BHGH policies and state laws when obtaining a driver's permit or license.
- I will avoid any possession, use, or distribution of alcohol, cigarettes, drugs, or related paraphernalia, as well as weapons, replica weapons, or any other dangerous or illegal items or substances.
- I understand that if I do not make my monthly hourly commitment to the program and follow my self-designed program card, I will be placed on probation and, if that continues, removed from the program as outlined.
- I understand that if I show up late to the program more than twice within any given month, I will be placed on probation and, if this continues, removed from the program as outlined.

Scholar Rights

- Freedom of thought, conscience, and religion.
- A reasonable standard of privacy.
- Having their opinions heard and included, to the greatest extent possible, when any decisions affect his/her life.
- Appropriate and reasonable adult guidance, support, and supervision.
- To be free from abuse or inhumane treatment, including corporal or other forms of unusual punishment.
- To be free from bias and harassment regarding race, color, religion, national origin, sexual orientation, gender identity, disability, or appearance.
- To be protected from every form of sexual exploitation.
- Adequate and appropriate medical, dental, and mental health care and treatment.
- Adequate and appropriate food, clothing, and housing.
- Access to his/her own money and private property following the program's expectations.
- To live in clean, safe surroundings with healthful/comfortable accommodations, furnishings, and equipment.
- To participate in an appropriate educational program.
- To communicate with family, friends, and other essential people outside of BHGH.
- They are to be informed of grievance procedures and their parents/guardians or (if applicable) placement agents.
- Confidentiality of my records.
- Not to be locked in any room, building, or facility premises by day or night.

We ask parents and students to sign these commitments and return to the program with their re-enrollment documents to certify your family's commitment to the program and its rules and regulations to maintain a positive community culture.

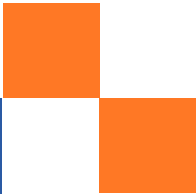
Please sign the below agreement, asserting your agreed understanding and commitment to the above:

Student Name: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____



Peer to Peer Relationships and Boundary Agreements for scholars and Parents:

BHGH is committed to providing a safe, secure, and nurturing environment for all program participants and, therefore, has zero tolerance for any behaviors that may lead to program participants being or feeling unsafe. Scholars are expected to abstain from any form of bullying, hazing, sexual contact, or harassment behavior while in the program and within the broader community.

Any complaints should be looked into quickly, and corrective action should be taken if allegations are substantiated. I want you to know that the confidentiality of all involved shall be maintained to the extent possible. No consequences or punishments shall occur because of good faith reports, and there will be zero tolerance for reprisals or retaliation by anyone.

BHGH defines bullying as an intentional electronic, written, verbal, or physical act or series of acts directed at another scholar or peer that is severe, persistent, or pervasive and has the intent or effect of:
Creating an intimidating or hostile environment.:

- Physically, emotionally, verbally, and mentally harming a staff, scholar/peer.
- Placing a staff, scholar/peer in reasonable fear of physical or emotional harm.
- Placing a staff, scholar/peer in reasonable fear of damage to or loss of private property.

Bullying, as defined in this policy, includes cyberbullying.

BHGH defines hazing as any activity conducted or engaged in for initiation, affiliation, admission, membership, or maintenance of membership in any group, class, organization, club, or athletic team, including, but not limited to, a grade level, student organization or school-sponsored activity that causes harm or threatens safety. It includes activities occurring on or off BHGH grounds that a reasonable person believes would negatively impact the mental or physical health or safety of a scholar/peer or put the scholar/peer in a ridiculous, humiliating, stressful, or disconcerting position.

BHGH defines sexual harassment as the making of unwelcome and inappropriate sexual remarks or physical advances to another person. This can include written or verbal words, drawings, or gestures.

As my brother/sister's keeper:

- I will not engage in any behaviors that meet the definition of bullying, hazing, sexual contact, or harassment in the BHGH program setting, at school, or in the broader community.
- If I learn of another scholar engaging in any of the above behaviors, I will immediately report it to a program team member or another trusted adult.
- I understand that if I choose to engage in any of the above-mentioned behaviors, I will be subject to severe disciplinary action up to and including discharge from the program.

We ask parents and students to sign these commitments and return to the program with their re-enrollment documents to certify your family's commitment to the program and its rules and regulations to maintain a positive community culture.

Please sign the below agreement, asserting your agreed understanding and commitment to the above:

Student Name: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____

Academy Expectations



01 Attendance

To ensure that scholars are gaining the full benefit of the program, they must maintain a minimum attendance rate of 90%. Regular attendance is crucial as it reflects their commitment to their education and the program. Consistent presence allows scholars to engage fully in all academic and extracurricular activities designed to foster their growth and development.

02 Academic Performance

Scholars are expected to maintain a GPA of 3.0 or higher. This requirement underscores the program's commitment to academic excellence. Scholars are encouraged to strive for high academic standards, seek help when needed, and utilize the resources provided by the program to achieve their best possible academic outcomes.

03 Demonstrating Academic Potential

A fundamental expectation is that scholars consistently desire to reach their full educational potential. This involves setting personal academic goals, actively participating in class, and taking advantage of tutoring and mentoring opportunities. Scholars should be motivated, inquisitive, and proactive in their learning journey. Attending academic sessions as required to show their commitment to their education.

04 Integrity and Personal Excellence

Scholars must exhibit a high level of integrity and personal excellence. This means being honest, reliable, and respectful at all times. Integrity involves making ethical choices, even when it's difficult, and personal excellence is about striving to do one's best in all endeavors. This behavior is expected both within and outside of the program environment.

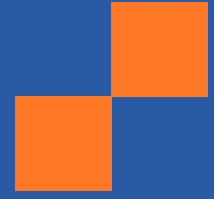
05 Community Commitment

Committing to serving their community and the house they are assigned to is fundamental. Scholars are expected to participate in community service activities, contribute positively to their environment, and support their peers. This commitment helps build a robust and supportive community and develops a sense of responsibility and empathy.

06 Prizing Opportunity

Scholars must deeply value the unique opportunities and significant investment provided by Boys Hope Girls Hope New York. Participation in our program is mutually voluntary, reflecting the commitment and eagerness of each scholar to embrace this exclusive experience. Scholars understand that their involvement is a privilege, and they know that any behaviors contrary to the expected high standards could jeopardize their continued participation. This mutual understanding fosters a culture of respect, dedication, and accountability, ensuring that every scholar maximizes the benefits of being part of this extraordinary community.

Academy Time Requirement



Scholar Time on Task

To foster well-rounded development and ensure that scholars make the most of their time, Boys Hope Girls Hope New York has established specific time requirements regarding extracurricular activities, internships, and employment. These requirements promote academic success, personal growth, and career readiness.

Understanding Time on Task



Mandatory Extracurricular Activity

- Scholars are required to participate in at least one extracurricular activity. This could include sports, arts, clubs, or any other school-affiliated program. Participation in such activities is verified through our partnerships with Bishop Loughlin and other educational institutions. Extracurricular activities enhance the scholar's social skills, teamwork, and personal interests.

Engagement in Internship or Employment

If scholars aged 16 and older are not participating in extracurricular activities, they are expected to engage in an internship or employment. This requirement provides practical work experience and helps scholars develop professional skills.

- **Internships:** All internships must be established through Boys Hope Girls Hope New York. This ensures the opportunities are appropriate, safe, and beneficial for the scholar's growth and career aspirations.

- **Employment:** Employment will be verified through a weekly schedule submission. Scholars must provide their work schedule to the Enrollment and Data Coordinator, who will then confirm the schedule weekly with the scholar's supervisor. This process ensures that the employment is legitimate and that the scholar meets their commitments.

Academy Time Requirement

- If a scholar is not participating in an extracurricular activity, internship, or employment, they are expected to dedicate 12 +hours per week to the Academy. The Academy time may include:
 - **Academic Tutoring:** Sessions to help scholars improve their academic performance.
 - **Life Skills Workshops:** Classes on essential financial literacy, time management, and leadership skills.
 - **Community Service Projects:** Activities that allow scholars to contribute to their community.
 - **Study Hours:** Dedicated time for completing homework and preparing for exams.
-



Verification and Accountability

To maintain accountability and ensure that all scholars are meeting their time requirements, Boys Hope Girls Hope New York will implement the following verification processes:

- **Extracurricular Verification:** Regular communication with Bishop Loughlin school partners to confirm participation in extracurricular activities via the Enrollment & Data Coordinator.
- **Internship Verification:** Internships established through Boys Hope Girls Hope New York will be closely monitored for attendance and performance- via the Enrollment & Data Coordinator.
- **Employment Verification:** Weekly schedules will be collected from scholars engaged in employment. The Enrollment and Data Coordinator will verify these schedules with the scholars' supervisors to ensure compliance and track the scholars' progress.

Any unverified activity will be counted as an unexcused absence. When a scholar's participation rate falls below 90%, they will be suspended from the program and all subsequent scholarship contributions will cease.

Time Required



These structured time requirements encourage Academy scholars to balance their academic responsibilities with extracurricular engagement, internships, or employment. The tiered approach recognizes the varying demands on students' time as they progress through high school, fostering a sense of responsibility and time management while ensuring they continue to benefit from the Academy's programming.

Academy Scholars with Extra-Curricular Requirements

09 Freshmen: 10 hours per week

10 Sophomores: 9 hours per week

11 Juniors: 8 hours per week

12 Seniors: 6 hours per week

Academy Scholars without external activities

09 Freshmen: 12 hours per week

10 Sophomores: 12 hours per week

11 Juniors: 12 hours per week

12 Seniors: 12 hours per week

Academy Scholars with Internships

10 Sophomores: 9 hours per week

11 Juniors: 8 hours per week

12 Seniors: 7 hours per week

Academy Scholars with Employment

11 Juniors: 8 hours per week

12 Seniors: 6 hours per week

Implications & Benefits of Time Requirement



End Goal

The structured time requirements are pivotal for fostering a holistic development approach within the Boys Hope Girls Hope New York program. By categorizing the commitments based on grade levels and types of engagement (extracurricular activities, internships, and employment), the program seeks to achieve a balance between academic

1. Encouraging Extracurricular Involvement:

- **Skill Development:** Participation in extracurricular activities helps scholars develop essential skills such as teamwork, leadership, and communication, which are invaluable in academic and professional settings.
- **Social Integration:** Engaging in school-affiliated activities fosters social connections, allowing scholars to build friendships and networks that support their emotional and social well-being.

2. Promoting Time Management:

- **Structured Scheduling:** By adhering to specific hour requirements, scholars learn to manage their time effectively, balancing academics, extracurricular activities, and personal commitments. This skill is crucial for success in college and future careers.
- **Setting Priorities:** Scholars are encouraged to prioritize their activities, which helps them understand the importance of commitment and the need to allocate time to various responsibilities.

3. Providing Real-World Experience:

- **Internships and Employment:** The program provides an opportunity for scholars engaged in internships or employment to gain practical experience in a professional environment. This exposure enhances their understanding of workplace dynamics and helps them develop a sense of professional identity.
- **Career Exploration:** Scholars can explore potential career paths through internships, helping them make informed decisions about their future educational and career choices.

4. Tailored Support Based on Needs:

- **Flexibility:** The varying requirements based on grade level and engagement type allow the program to be responsive to each scholar's unique circumstances. This flexibility ensures that all students can participate meaningfully, regardless of their extracurricular involvement.
- **Individualized Growth:** The program accommodates individual scholars' needs and circumstances by adjusting the required hours based on activity participation, fostering a personalized growth environment.

5. Monitoring and Accountability:

- **Regular Check-ins:** The program's structure encourages regular monitoring of scholars' participation and progress. This accountability helps scholars remain engaged and receive the necessary support to overcome challenges.
- **Feedback Loop:** Continuous assessment allows mentors and coordinators to provide consistent feedback on how they engage in the program and perform academically.



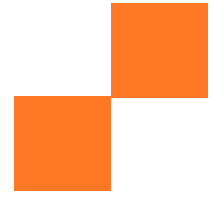
Academics

- Boys Hope Girls Hope of New York is dedicated to providing a holistic education to our scholars, fostering their intellectual curiosity, and supporting their academic growth. We have established comprehensive academic support services and elective programs available from Monday through Thursday to achieve this. Academic Expectations: We expect our scholars to strive for academic excellence and achieve honor-roll status in their respective high schools. Furthermore, they must meet additional standards that may surpass their school's requirements. These expectations serve as a guide for our scholars' academic journey.

- **Key Expectations:**

- 1. Act as proactive learners and seek assistance when necessary.
- 2. Aim to maintain an overall average of 85 or higher.
- 3. Regularly monitor grades and maintain communication with teachers through student portals.
- 4. Commence preparing for college throughout their Boys Hope Girls Hope journey.

Academic Programs



01 Peer to Peer Small Group Tutoring

We're excited to announce updates to our academy programming! To enhance the scholars' experience, we're introducing mandatory study groups for scholars with grades below 80, replacing Study Hall with a more personalized approach. The small group sessions encourage peer-to-peer learning and increase scholar engagement, leading to improved understanding and retention of course material.



02 Tutoring

We offer tutoring in mathematics, covering algebra, geometry, trigonometry, statistics, and calculus, as well as English/language arts, focusing on reading comprehension, writing skills, and speaking/listening abilities. Our science tutoring covers biology, chemistry, and physics, while our social studies tutoring encompasses history, government, and economics. Additionally, we are excited to announce that we are replacing Study Hall with mandatory study groups for scholars below 80 to enhance their learning experience, promoting active participation, discussion, and collaboration.



03 Homework Support

Homework reinforces classroom learning and develops good study habits. Completing assignments teaches organization, time management, and critical thinking. Homework Support provides a quiet space for scholars to work on assignments, like a mini study hall monitored by staff. Homework Support becomes mandatory if a scholar performs poorly or misses assignments.



04 Fall Cover to Cover

Attention Freshmen to Juniors! Join our 4-month book series from September to December. Analyze thought-provoking reads and have insightful discussions. The program will culminate in a collaborative presentation on December 9th. Selected books include "I Know Why the Caged Bird Sings" by Maya Angelou, "Beloved" by Toni Morrison, "The Outsiders" by S.E. Hinton, & "The Catcher in the Rye" by J.D. Salinger. Don't miss this enriching opportunity!



05 Math Scholars

The Math Scholars course is an intensive math preparation program for high-achieving students. It includes rigorous problem-solving sessions, the study of critical mathematical concepts, and test preparation. The program culminates in a Mathathon where students can showcase their skills and compete in various math challenges, with scholarship opportunities based on performance. This course aims to prepare students for academic success and inspire a passion for mathematics.

Academic Integrity Clause

As an academic community, BHGHNY upholds the principles of academic integrity, which are founded on standards of honesty and truth. Every member is responsible for maintaining these standards and taking appropriate action when they are violated. The Directors of Academic Success are entrusted with educating students regarding these standards and enforcing disciplinary measures in case of policy violations. Scholars are expected to be well-versed in these standards and to adhere to them diligently. They are also encouraged to report any breaches to the Directors of Academic Success promptly.

One paramount aspect of academic integrity is equitably evaluating each scholar's educational achievements. To ensure objective assessment, educators must be confident that the work under evaluation is the genuine product of the scholar. Although our handbook does not provide an exhaustive list of behaviors constituting academic dishonesty, it explicitly identifies unacceptable practices such as unauthorized communication during examinations, plagiarism, and tampering with grades in grade books. We hold the right to dismiss scholars immediately, found in breach.

College & Career Programming



01 College Readiness

This workshop equips scholars with the knowledge and skills necessary to transition to college successfully. Participants will learn about the college application process, financial aid options, and scholarship opportunities through interactive sessions. The course will also cover essential academic skills, including effective study techniques, time management, and more.



02 Career Readiness

This workshop is designed to help scholars explore potential career paths and develop the essential skills needed for the workforce. Participants will learn how to craft impressive resumes, write compelling cover letters, and master job interview techniques. The course also covers professional communication, networking strategies, and workplace etiquette. Students will gain valuable insights into various industries and career options through hands-on activities and real-world scenarios.



03 MY ROAD- Reflect & Assess

This course allows scholars to document their journey through the program, culminating in a portfolio of experiences and achievements. By actively participating, scholars will demonstrate growth across five key domains: personal development, academics and empowered learning, college and career preparation, life skills, and leadership and service.



04 Financial Literacy

This workshop addresses the six pillars of financial literacy: earning income, spending wisely, saving, investing, managing credit, and managing risk. It is a unique financial education program that combines classroom-based theoretical learning on essential personal finance topics with practical application at home.



05 Fall Senior Workshop

This comprehensive course provides crucial support in navigating the college application process, from researching potential colleges to crafting standout applications and personal statements. Students will receive expert advice on securing financial aid and scholarships, as well as tips for acing college interviews. The workshop also includes sessions on adjusting to college life, managing academic workloads, and utilizing campus resources.

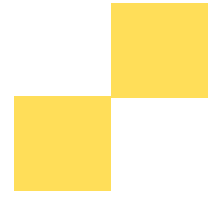




Wellness Programming

At Boys Hope Girls Hope New York, our comprehensive wellness programs are designed to equip youth with the tools they need to lead healthy, balanced lives. Our holistic approach addresses physical, emotional, and mental well-being, ensuring that scholars excel academically and thrive personally. We emphasize the importance of nutrition, physical fitness, stress management, and emotional resilience through various activities, workshops, and support services. By fostering healthy habits and providing ongoing guidance, we empower our scholars to make informed choices that contribute to their overall wellness and long-term success.

Wellness Programming



01 Art Expressions

For Students with a passion for drawing, painting, sketching, and graffiti, our Art Expressions club is a space for artists to create and design. All art pieces the artist approves will be featured in our BHGHNY Magazine.



02 Fitness

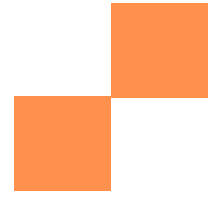
Led by our House Leaders, students will engage in immersive fitness activities culminating in sporting competitions, championships, and more.



03 Emotional Wellness

This comprehensive Emotional Wellness course empowers individuals with the knowledge and skills to maintain mental and emotional well-being. The course includes peer-to-peer counseling sessions to foster supportive community relationships and in-depth discussions on reproductive health to address physical and emotional aspects. Participants will explore a variety of wellness practices, stress management techniques, and strategies for building resilience. This holistic approach ensures a well-rounded understanding of how to thrive emotionally and maintain balanced well-being in everyday life.

Electives



01 Meet the Professionals/Scholarship Search

This workshop is designed to connect scholars with industry experts and guide them in pursuing scholarships. This dynamic course allows students to engage with professionals from various fields, gaining valuable insights into different careers and networking strategies. Additionally, participants will learn practical techniques for searching, applying for, and securing scholarships. Through interactive sessions, students will receive personalized advice on building solid applications and writing compelling scholarship essays.



02 Community Builders

In this hands-on workshop, students will collaborate with the Enrollment and Data Coordinator to promote Boys Hope Girls Hope (BHGH) programs within their communities. Participants will learn essential skills in data management, outreach strategies, and effective communication. We will cover techniques for spreading awareness about BHGH through presentations, social media, and community events. By the end of the workshop, students will be well-prepared to serve as BHGH ambassadors, helping to recruit new participants and support the organization's mission.



03 BHGHNY Magazine

BHGHNY Magazine's writing workshop will allow scholars to express their creativity through poems, newsletters, etc. This process is scholar-driven. Our scholar writers can find each other in a shared space and discover resources. Finding a writing community can be a HUGE make-it-or-break-it scenario for writers. Why? Because writing is hard. Having friends who understand what you're going through helps you keep pursuing the dream. That's why writing workshops are so important.



New York

OUR REQUIREMENTS

This is how you will build your schedule! Please remember your house meetings are mandatory and depending on your house they will happen either the 1st and 3rd Friday or the 2nd and 4th Friday of each month.

Program Schedule Requirements in a week by hours - Spring 2024			
Grades	Small Group - Peer to Peer learn and Grow	Tutoring	Homework Support
Freshman	1	2	3
Sophomore	1	2	3
Junior	1	As needed/required	2
Senior	1	As needed/required	As Needed
	Volunteer	College Readiness	Career Readiness
Freshman	1	N/A for Fall 2024	1
Sophomore	1	N/A for Fall 2024	1
Junior	1	1	N/A
Senior	1	1	N/A
	Emotional Wellness	Fitness Activity	Reflect and Assess (My Road)-
Freshman	1	2	1
Sophomore	1	2	1
Junior	1	As desired	1
Senior	As desired	As desired	1
	Fall Cover to Cover	Fall Senior Workshop	Financial Literacy
Freshman	1	N/A	1
Sophomore	1	N/A	1
Junior	1	N/A	1
Senior	N/A	2	1
	Math Scholars - Scholarship Program	Writing Workshop - BHGHNY Magazine	Art Expression - Art Club
	This program is recommendation only and you must show prowess in Mathematics	Open to students who submit a piece of writing	Open to all students
Each Scholar Must Choose one	Student Council	Meet the professional /Scholarship Search	Community Builders- students who work with Enrollment and Data Coordinator to spread the work about BHGH
	Chosen to work with CPO on high level program decisions	Open to all students	Open to all students
Residential Program Requirements weekly			
Boys to Men	House Challenges	Life Skills	Fitness
1	2	2	1
Night Hall	Volunteer	Wellness Check in Bi weekly	House Cleaning
2 (additional if required)	1	1	Daily



Boys Hope Girls Hope New York Program Schedule Fall 2024

Monday					
3:05- 4:00		4:05 - 5:00		5:05- 6:00	6:00-6:15
Classroom A- Computer Lab (LS OLD Office)	Homework Support (Mini Study Hall) (All Grades)	Cover to Cover 11th	Senior Workshop	Dinner	
Classroom B - Lecturer Hall (Development old office)	Small Group - Peer to Peer Learn and Grow (9th/10)	Career Readiness 9th/10th	Cover to Cover 9th/10th		
Classroom C- Light Room (CH Office)	Emotional Wellness 9th& 10th	College Writing Workshop (4 sessions)	College Readiness 11th/12th		
Classroom D (Upstairs)	Tutoring/Group Tutoring	Tutoring/Group Tutoring	Tutoring/Group Tutoring		
Gym	Basketball	Flag Football	Strength Conditioning		
Community Service	Service for others				
Dining Hall	Weekend Reflection/ Areas of Growth Assessment	House Project TBA	Dance		
Tuesday					
3:05- 4:00		4:05 - 5:00		5:05- 6:00	6:00-6:15
Classroom A- Computer Lab (LS OLD Office)	College Readiness 11th/12th	Financial Literacy (11th/12th)	Financial Literacy (9th/10th)	Dinner	
Classroom B - Lecturer Hall (Development old office)	Tutoring/Group Tutoring	Tutoring/Group Tutoring	Tutoring/Group Tutoring		
Classroom C- Light Room (CH Office)	Small Group - Peer to Peer Learn and Grow (9th/10)	Small Group - Peer to Peer Learn and Grow (9th/10)	Assess and Reflect 9th/10th		
Classroom D (Upstairs)	Homework Support (Mini Study Hall) (All Grades)	Emotional Wellness 11th & 12th	Homework Support (Mini Study Hall) (All Grades)		
Community Service	Service for others				
Gym	Flag Football	Basketball	Strength Conditioning		
Dining Hall	Intro to Pysch: Let Go of Ego, Control the Id	House Project TBA	The Importance of Good Communication		
Wednesday					
3:05- 4:00		4:05 - 5:00		5:05- 6:00	6:00-6:15
Classroom A- Computer Lab (LS OLD Office)	Financial Literacy (9th/10th)	Senior Workshop	Small Group - Peer to Peer Learn and Grow (9th/10)	Dinner	
Classroom B - Lecturer Hall (Development old office)	Emotional Wellness 9th& 10th	Assess and Reflect 9th/10th	Assess and Reflect 11th/12th		
Classroom C- Light Room (CH Office)	Tutoring/Group Tutoring	Tutoring/Group Tutoring	Tutoring/Group Tutoring		
Classroom D (Upstairs)	Homework Support (Mini Study Hall) (All Grades)	Cover to Cover 11th	Homework Support (Mini Study Hall) (All Grades)		
Community Service	Service for others				
Gym	Basketball	Flag Football	Strength Conditioning		
Dining Hall			Dance		
Thursday					
3:05- 4:00		4:05 - 5:00		5:05- 6:00	6:00-6:15
Classroom A- Computer Lab (LS OLD Office)	Homework Support (Mini Study Hall) (All Grades)	Financial Literacy (11th/12th)	Career Readiness 9th/10th	Dinner	
Classroom B - Lecturer Hall (Development old office)	Tutoring/Group Tutoring	Tutoring/Group Tutoring	Tutoring/Group Tutoring		
Classroom C- Light Room (CH Office)	Small Group - Peer to Peer Learn and Grow (9th/10)	Cover to Cover 9th/10th	Emotional Wellness 11th & 12th		
Classroom D (Upstairs)	Assess and Reflect 11th/12th	Microsoft Office Suite Introduction	Small Group - Peer to Peer Learn and Grow (9th/10)		
Community Service	Service for others				
Gym	Flag Football	Basketball	Strength Conditioning		
Dining Hall	House Project TBA	Art	Recap for the Weekend		
Friday 1st and 3rd					
3:00- 4:00					
Classroom A- Computer Lab (LS OLD Office)	House Leader student check in			Dinner	
Classroom B - Lecturer Hall (Development old office)	House Meeting Group B - Accelerating Impact	House Leader student check in			
Classroom C- Light Room (CH Office)		House Meeting Group D- Accelerating Impact			
Classroom D (Upstairs)					
Gym					
Dining Hall					
Friday 2nd and 4th					
Classroom A- Computer Lab (LS OLD Office)	House Leader student check in		Residential Scholar Dismissal		
Classroom B - Lecturer Hall (Development old office)	House Meeting Group A - Accelerating Impact	House Leader student check in			
Classroom C- Light Room (CH Office)		House Meeting Group C - Accelerating Impact			
Classroom D (Upstairs)					
Gym					
Dining Hall					

Scholar Evaluation

Academic:

Dean's List

Scholars who maintain a 93 overall grade point average or higher and uphold a good rapport with teachers will receive an award.

Personal:

BHGHNY ReportCard (Value Report Card and Awards)

BHGHNY issues a quarterly report card to assess overall programmatic performance. Unlike their school report card, the BHGHNY assessment is based less on class performance and more on the student's daily efforts in residence and academy programming his/her work towards our core values.



Residential Life

At Boys Hope Girls Hope New York, our house system is a cornerstone of our mission to cultivate a nurturing and empowering environment for our scholars. By grouping scholars into houses, we create close-knit communities where brotherhood and sisterhood thrive. Scholars build solid and lasting relationships beyond mere friendship to genuine familial bonds within these supportive settings.

The house system encourages peer accountability. Scholars motivate and hold each other to high standards in academic and personal endeavors. This dynamic fosters a mutual respect and responsibility culture, ensuring each member contributes positively to the group.

Engaging in various collaborative activities and friendly competitions, scholars are presented with healthy challenges that promote personal growth and teamwork. These experiences help them develop critical leadership skills, resilience, and the ability to work effectively with others.

Ultimately, the house system at Boys Hope Girls Hope New York nurtures a more profound sense of community among scholars. It ensures that each individual feels valued and supported, creating a solid foundation for their overall development and preparing them to navigate the complexities of life with confidence and compassion.

Dorm Expectations

01 Food In Residence

No food allowed in Dorm rooms. Light Snacking is permissible in the hallway area during evening snacks.

02 Behaviors

Zero Tolerance Policy on oppressive, violent, and abusive behaviors.

03 Clothing

Shirts, Pants, and shoes are necessary at all times. Robes and slippers/slides are permissible in the shower area only. Durags, hats, or bonnets are not allowed outside the dorm room. No sagging.

04 Community Noise

Keep all noise levels <voices and electronics> to a minimum. Headphones preferred. There is no house mingling outside of the game rooms. No hanging out in fellow scholar rooms.

05 Participation

Participation in all house , academy, and dorm events is mandatory!

06 Proper Communication

Proper communication between scholars, house leaders and all staff is the mandatory key to a successful living environment.

07 Personal Space

Respect your roommate's space, boundaries, and belongings, and maintain cleanliness of all spaces!

08 Safety

Safety in movement, communication, and thought is imperative and a nonnegotiable for our space.

09 Free Time

Free Time is 9 pm - 10 om.
Electornics collected at 10:30 pm.

10 Dorm Curfew

All scholars must be present in the form by 6;00 for dinner with not exceptions.

Residential Life



01

Boys to Men

Guest Speakers come in to meet with our young men and impart wisdom. Sitting with a guest barber, our speakers spend an evening chatting and getting fresh cuts with our young men.



02

House Challenges in Academy/Residence

What's a bit of friendly competition amongst brothers and sisters!



03

Night Hall

studying, doesn't end in Academy, our Night Hall is built to support the overall academic health of our scholars. In the evening a dedicated time will be set for homework completion and studying.



04

Wellness Check in

Our scholars will engage in evening activities to ensure their mental well being daily! This will include check ins with our Wellness Program Manager and therapist as needed!



05

Fitness

Sports anyone !

Scholar Room Packing List

Bedding:

- Comforter/Blanket/Quilt
- Sheets (Twin Size, Flat & fitted)
- Mattress Pad
- Pillow(s)

Toiletries:

- Toothbrush/Toothpaste/Mouthwash
- Bath Towel(s)
- Soap/Body Wash
- Washcloth/Loofah
- Face wash/Moisturizer
- Deodorant
- Lotion
- Brush/Comb
- Hair Accessories
- Shower Caddy
- Shampoo/Conditioner
- Contact Solution/Eyeglass cleaner
- Shower Shoes

Clothing:

- School Uniform (shoes, slacks, polo's/cardigans/fleece)
- Two Business Casual Outfit (slacks, dress shoes, long sleeve shirt, tie)
- Active wear (Sweatpants, shorts, sneakers, socks, t-shirts)
- Every day/Non-School Attire (Jeans, appropriate shirts, flip flops, comfortable shoes, etc.)
- Sleep Attire (Pajamas, Sleep shirts/dresses, slippers, etc.)
- Belt
- Underwear
- Socks
- Seasonal attire (Fall/Winter Coat; Rain Coat, Hat, Gloves, Scarf, Boots)

Miscellaneous:

- Medication (asthma pump, ibuprofen/acetaminophen, eczema cream, vitamins, etc.)
- Alarm Clock (**we collect phones nightly, please make sure to set an alarm!**)
- Standing Fans
- Small Trash Cans
- Desk Lamp
- Room decorations (posters, photos, artwork, etc.)
- Tweezers, Nail Clippers, Razor
- Phone/Device Charger(s)
- Reusable water bottle
- Non-Perishable snacks (Must be kept in air tight containers)

***Parents must inform BHHG program staff of medications, dosage, and intended use upon arrival.**

ITEMS NOT ALLOWED:

- Television/Projectors
- Hotplates, Microwaves, Mini-fridge
- Air Conditioners/Heaters
- Candles/Incense
- Clothing or Decorations with obscene/profane material or imagery

Scholars are allowed to decorate as they like, as long as:

- **Windows panes are free from any material**
- **Any posters/signs/pictures etc. are hung on walls with non-damaging adhesive**
- **The entrance of the door is not obstructed**
- **Scholars can exit the room without any obstacles**

Scholars are allowed to move the furniture in the room as they see fit. Any movement of furniture in the room must be supervised by BHGHNY residential staff to ensure safety. Scholars should not attempt to make any repairs in their own room and should immediately bring any concerns to the BHGHNY residential team. Scholars should not attempt to make any renovations to the structures in LaSalle.

Zero Tolerance Anti-Drug Policy:

This includes but is not limited to; drug & Alcohol paraphernalia, tobacco & vapor pens, and non-approved medications. These are not allowed in LaSalle Hall. If scholars are found with any of these items on their person or in their space, they are subject to immediate suspension or expulsion.

Electronic Policy:

All electronics, including but not limited to; cell phones, tablets, laptops, handheld gaming systems will be collected NIGHTLY by advisors or floor leaders. If said electronics are on-site, it must be report to the Dean of Scholars. Those items will be returned once the scholar arrives back from class the following day. BHGHNY reserves the right the hold on to these items in the event of a disciplinary issue or a dorm-wide event.

Loss of Personal Property Policy:

Scholars must be responsible for the safe-keeping their personal items. Scholars are provided locked spaces within their room for valuables and items with sentimental value. BHGHNY is not responsible for lost items that are kept in the scholar rooms or on their person.

Residential Operations



RESIDENTIAL OPERATIONS:

Meals and Food Delivery:

BHGH strives to provide healthy, balanced meals. We will work with families to respect allergies and religious and severe health restrictions. Personal dietary choices are at the scholar and family's discretion and, unfortunately, cannot be accommodated. When scheduled to gather in our dorms for meals, scholars are required to attend all meals. Scholars are prohibited from eating and keeping food in their bedrooms. Scholars may not schedule food delivery to LaSalle Hall or Bishop Loughlin anytime.

Clothing (uniform, laundry, appropriate dress):

- Scholars are expected to wear school uniforms and business casual attire in the dorm. Families must ensure their children have sufficient approved clothing for the entire school week. All scholars will have access to the laundry room on their house laundry day.
- Scholars can choose and wear their own clothes. All clothes are expected to be presentable, modest, and clean. Scholars should aspire to dress and act like respectable young gentlemen and ladies. Scholars are allowed to wear discreet and personal jewelry.
- Staff will request scholars to change their appearance if it is not in line with our program's guidelines.
- When attending outside activities, each scholar must be neat and appropriately attired.

Building Facilities:

The care and upkeep of our homes is a community responsibility. Every scholar is expected to contribute, and each is assigned a weekly chore to help clean our common areas. Additionally, scholars are expected to keep their rooms and belongings in order and ensure that each day before they depart for school, their beds are made, clothes are appropriately stored, floors swept, and trash emptied. Damage to our property may require that the family reimburse BHGHNY for its repair costs. We encourage the scholars to express themselves and to decorate their rooms. We do insist that scholars refrain from putting up posters that are offensive material that denigrates men or women, promotes violence, uses evocative language, or sends a negative message.

Medication:

All medicines, prescription and non-prescription, must be turned in to BHGHNY staff. Scholar medications are kept in locked cabinets and disbursed by an adult. Parents/Guardians are responsible for making sure that BHGHNY staff are aware of all drugs and that they are turned in and registered whenever they are brought into the dormitory environment.

Residential Operations



Boys Hope Girls Hope of New York acknowledges and upholds the privacy of scholars while also maintaining the right to access a room under specific circumstances as outlined below:

1. The BHGHNY Residential Life Team is authorized to conduct health and safety inspections to ensure compliance with fire safety regulations.
2. Room entry will occur after housing closure and during breaks to confirm that scholars have vacated the premises, doors, and windows are securely closed and locked, and no apparent safety or security concerns exist.
3. The Residential Life Team reserves the right to enter a room if there is reasonable cause to suspect a violation of one or more Scholar Handbook policies within the room. Behaviors and situations warranting entry may include but are not limited to, the smell of smoke, excessive noise, or disruptive behavior. In the event of a scholar's refusal to cooperate, the Residence Life staff will adhere to the following protocol:
 - Identify themselves, state the purpose of entry, and request cooperation.
 - Communicate the intention to utilize a master key to gain entry if cooperation is not received, with another member of the Residential Life Team or an administrator present.
4. Entry to a room may be warranted if there is reason to believe that a scholar's health or safety is jeopardized.
5. BHGHNY Residential Life staff members are authorized to enter rooms in officially closed residence halls if an unlocked or open door suggests unauthorized residence or a potential break-in.
6. BHGHNY Facilities staff can enter a room to address physical plant emergencies and respond to work requests.

Residential Operations



DRESS CODE:

Scholars are expected to maintain an appropriate dress code during programming. During programming at Bishop Loughlin, scholars are expected to be in line with the school dress code. Scholars must meet dress code standards depending on the event and program. During special events, professional attire will be expected for the duration of the program.

Scholars are not allowed to wear clothing with obscene, lewd, or suggestive language or visuals, clothing that shows bare midriffs or other revealing clothing, tank tops, extremely short shorts, or tattered clothing. Clothing designed to be worn as undergarments may not be visible. Pants, shorts, and skirts must be affixed at the appropriate waistline with no undergarments visible. Pajamas and nightwear are not to be worn during programming time. Scholars are to remove hats, sunglasses, and other accessories upon the program's entrance. Scholars who cannot meet this dress code will be asked to change. If they cannot, they will be dismissed for programming for the day.

SCHOLAR RELATIONSHIP POLICY:

While scholars are not prohibited from dating one another or forming close relationships, BHGHNY reserves the right to maintain the integrity of the academic and community spaces. With that, scholars are prohibited from engaging in acts that include but are not limited to kissing, sitting on each other's laps, hand-holding, etc., in BHGHNY spaces & programming.

ANTI-GAMBLING & BETTING POLICY:

Gambling of any kind is prohibited on school or dorm premises and will be a cause for disciplinary action. Gambling includes, but is not limited to, games of chance with payment expectations, sports betting, or personal wagers. A student who is found to be participating in gambling will be subject to disciplinary action. Scholars are prohibited from engaging in such activities with fellow scholars, even if said activities would take place away from school or the dorm and by local laws.

SOCIAL MEDIA AND TECHNOLOGY USAGE

The appropriate use of technology is carefully monitored. The times that scholars may have access to the internet or their phones are structured so that this does not interfere with the study, programming, or class time.

PERSONAL TECHNOLOGY ACCESS:

BHGH Staff reserve the right to restrict cellphone and electronic usage due to behavior or academic performance. Staff may temporarily collect phones or devices during programming to maintain scholar focus and attention. Devices will be returned immediately after the programming is concluded. For residential scholars, all personal electronics (i.e., phones, tablets, iPods, iPads, laptops, gaming devices) will be turned in nightly to a Residential Counselor.

Visitors Policy



At Boys Hope Girls Hope New York, we believe in fostering a supportive and inclusive environment that encourages family involvement and open communication. Our Open Door Visitors Policy ensures parents and guardians feel welcome and engaged in their child's educational and personal development journey.

Visiting Hours:

Parents and guardians are welcome to visit our campus during the following hours:

- **Monday to Friday: 3:00 PM - 7:00 PM**
- **Saturday: 10:00 AM - 4:00 PM**
- **Sunday: By appointment only**

Scheduling Visits:

Please schedule your visit at least 24 hours in advance to ensure that it is as smooth and enjoyable as possible. This helps us prepare and provide the best experience for you and your child. You can schedule a visit by contacting our Director of Residential Life, Brandon Cumberbatch, at bcumberbatch@bhgh.org.

Check-In Procedures:

1. Arrival: Please check in at the front desk when you arrive. You will be asked to sign in and provide a valid photo ID.
2. Visitor Badge: You will be given a visitor badge that must be worn at all times while on campus.
3. Guidance: A staff member can direct you to the appropriate location or meet with you to discuss any specific needs or questions.

During Your Visit:

- Supervision: For the safety and security of all our scholars, parents and guardians must remain with their child or the designated staff member throughout the visit.
- Respectful Conduct We ask all visitors to respect the learning and living environment by maintaining a quiet and considerate demeanor.
- Privacy: Please be mindful of the privacy and confidentiality of other scholars and families.

Special Events:

Throughout the year, Boys Hope Girls Hope New York hosts several events and activities in which parents and guardians are encouraged to participate. These events are beautiful opportunities to connect with other families, meet staff, and celebrate your child's achievements. Information about these events will be communicated via our monthly newsletter and email updates.

Emergency Visits:

In case of an emergency, please contact the main office immediately. We will make every effort to accommodate and support you in urgent situations.

Zero Tolerance



The below behaviors, either once or repeated, can result in automatic dismissal from the program

- Fighting
- Disruptive behavior
- Lack of attendance Academy and Dorm
- Bullying and harassment,
- Leaving campus premises without authorization,
- Sexual activities of any kind,
- Stealing, drug use, and or its distribution,
- The use of alcohol, the use of tobacco products,
- Lying and cheating/plagiarism
- Possession of the following items:
 - Weapons and other objects which can be used to harm others or cause damage to campus property
 - explosives
 - matches/lighter
 - candles
 - pets
 - illegal substances
 - pornographic materials of any kind.
- Disrespectful tone, snide comments, eye-rolling, teeth-sucking, usage of profanity toward staff

Infractions and Consequence



Scholars who are enrolled in the BHGHNY program are obliged to conduct themselves in a manner that is in keeping with the functions of the BHGHNY as an educational institution. Therefore, student code of conduct violations are subject to disciplinary action. Those actions can include warnings, disciplinary probation, suspensions, or dismissal from the program. Infractions of the student code of conduct include but are not limited to, the following: making excessive noise; disorderly, lewd, indecent, or obscene conduct; expressions and inappropriate intimate behavior; disruptive conduct in the classroom, offices, and corridors; and harassment of students, staff, or faculty.

The behaviors & actions can result in the following consequences if the code of conduct is violated:

- **Community Restoration:** Scholars may receive Community Restoration for violating residential guidelines, including but not limited to Poor or Disruptive Behavior at School or Residence; Failure to follow any residential or program procedures; Disrespect toward a fellow student or staff; Late arrival on Sunday Night without prior approval; Late to class, tutoring or any scheduled dorm activity-- including meals--; Going home on dorm discharge day or leaving residence anytime during the week without following dorm procedures; Messy Room or poor effort during chores; Poor Academic Effort. Community Restoration will happen on Friday afternoons or Saturday mornings (the set time will be communicated if your scholar is involved). Any scholar who amasses multiple assignments to Community Restoration may be suspended or dismissed from the program.
- **Behavior Improvement Plan-** A supportive tool issued to a scholar to shift disruptive behavior to the community. This plan will describe the infraction with step-by-step goals to change behavior.
- **In-Dorm Suspension:** Minor infractions will result in a scholar receiving in-dorm Suspension/when he returns from class. When on IDS, scholars can only participate in mandatory community activities such as tutoring, structured study hall, and dinner.

Scholar Mediation: If a conflict arises between scholars in the program, the BHGHNY team will conduct scholar mediation. Under the guidance of the Director of Residential Life and with the support of the Wellness Program Manager, staff will proctor a collaborative mediation session to alleviate any tension between scholars. Mediation may be called if either party deems it necessary and the staff recognizes the conflict between scholars. Scholars must complete the mediation wholly and dutifully before returning to day-to-day programming after determining a resolution.

Alcohol and Drug Use



As an educational institution and youth development program, Boys Hope Girls Hope of New York (BHGNY) strives to uphold an environment conducive to our students' academic, physical, and mental well-being. We aim to create a safe space where scholars feel empowered to learn and live well together. To maintain this standard, all members of the BHGNY community should understand that the unlawful possession, use, distribution, or manufacture of illicit drugs by students and employees on BHGNY property or as part of any program activity is strictly prohibited.

Although marijuana has been made legal to consume in the state of New York by persons over the age of 18, as an educational institution, we do not permit the use of this substance on our campus. We also recognize the significant risks adolescent marijuana use can pose, developmentally and emotionally, on young adults. Should anyone need support regarding alcohol/drug use, Boys Hope Girls Hope of NY is committed to supporting our scholars and families to access the resources they need.

Alcohol & Drug Policy

Possession and consumption of alcohol and illegal drugs, including marijuana, is prohibited. Possession of drug paraphernalia is not permitted on Boys Hope Girls Hope of NY property.

Medications and prescription drugs are only permitted in the possession of a Boys Hope Girls Hope of New York staff member. Prescription medication must be accompanied by an authentic medical prescription and administered to scholars by a BHGNY staff member. Use of legal medication without prescription or outside the parameters of the medical authorization is prohibited.

Should a scholar be suspected of being under the influence of alcohol, marijuana, or any illicit substances, Boys Hope Girls Hope of New York staff members reserve the right to conduct an internal investigation due to circumstantial evidence. Circumstantial evidence may include, but not be limited to, the following: scent on the person or scent in personal space/ spaces they previously occupied, seemingly odd or erratic behavior, and visual symptoms such as blurred eyes or lack of coordination. In any of these cases, families will be contacted and notified.

Emergency Contact List

A. CRISIS HOTLINES

A central telephone line shall post local crisis hotlines. A crisis hotline shall be contacted for the following reasons, including but not limited to:

- Request assistance with a suicidal scholar
- Request assistance with a violent scholar or one with psychological problems
- Request assistance with drug, alcohol, or medicine overdose
- Poison control
- Suspected child abuse and neglect
- Others unique to the community

B. EMERGENCY CONTACT INFORMATION

Fire Department:

Emergency: 911

Police Department:

Emergency: 911

Toll-Free Poison Control: 800-222-1222

Local Poison Control: 125 Worth St, New York, NY 10013; 212-764-7667

Local Hospital:

Name: The Brooklyn Hospital Center

Address: 121 Dekalb Avenue

Phone: 718-250-8000

Nearest Urgent Care Center:

Name: MedRite Urgent Care, Clinton Hill

Address: 504 Myrtle Avenue

Phone: 718-400-9633

Fire Alarm Company:

Name: High Rise

Phone Number: 718-369-3434

C. COMMUNICATION HIERARCHY

The following contact tree hierarchy should be utilized for internal communication and sharing information about an emergency or crisis. The communication devices(s) appropriate to the circumstances (i.e., phone, text message, e-mail, face-to-face, etc.) shall be deployed to inform these individuals regarding the situation as quickly as possible:

1. 911 or other emergency number as warranted
2. Parent/Guardian
3. Director of Residential life
4. Director of College and Career Access
5. Chief Program Officer
6. Executive Director
- 7.. Scholars' School(s)
8. Board Chair
- 9.. International Office



Calendar of Events

Fall Calendar Dates	
August 20th- 28th	Staff Training week August 20- August 28th
September 3rd- September 5th	Accelerating Impact Kick Off - Welcome Week
September 3rd 2024	Freshman - September 3rd-
September 4th - 5th	Community Welcome September - 4th-5th
September 7th, 2024	First Day of Residential Programming
September 9th, 2024	HBCU College Fair
September 17th, 2024	Senior Parent Night
September 26th, 2024	Residential Scholars Dismissed at 6:15
September 27th, 2024	Scholar Facing Training with NHQ- Child SafeGuarding- all scholars
October 14th, 2024	Indigenous PPL Day- Program Closed
October 25th, 2024	Hallo Palooza- community Event
October 28th- 31st,2024	Early Dismissal- Halloween safety 4:45 pm
November 7th, 2024	Community Give Back day
November 11th, 2024	Program Closed- Veterans Day
November 27th, 2024	Early Dismissal (school half day)
November 28th-29th, 2024	Thanksgiving Break- Staff Black Out
December 19th	Bishop Loughlin Christmas Show
December 20th	Early Dismissal (school noon dismissal)
December 23rd-January 3rd	Christmas Vacation- No Program/ Staff Black Out
Spring Calendar	
May 1st, 2025	Decision Day
Summer Calendar	
July 7th- July 25th	St. Josephs Citizen Path Summer Program (Juniors Only Mandatory)
June 16th- June 20th or June 23rd-27th	NHQ Envision U (Juniors Only Mandatory)
July 14th- August 8th	IFNY Internship
Parent Events	
August 21st , 2024	Parent Orientation Aug 20th - Returning
August 22nd, 2024	Parent Orientation Freshman- August 16th

Disciplinary Policy

Breaking of any of our program agreements will result in the below.



1st Strike

In-program suspension and a \$50 parental fine.

2nd Strike

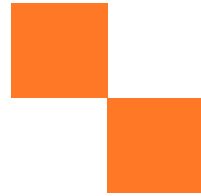
Program Suspension and \$200 parental fine with Meeting of CPO



3rd Strike

Removal from Program with Meeting with Executive Director





**ACKNOWLEDGEMENT OF HANDBOOK
Academic Year 2024-2025**

I have read the Scholar and Family Handbook and Program Guide and fully understand what is being asked of me to participate in Boys Hope Girls Hope of New York's program. I know that I will be expected to maintain specific standards and that to benefit fully from the opportunities granted to me, I pledge to do my very best to reach my full potential and fully embrace the values and principles of BHGHNY.

SCHOLAR SIGNATURE: _____

DATE: _____

I have read the Scholar and Family Handbook and Program Guide and fully understand what is being asked of my child. As a parent/guardian, I recognize BHGHNY officials' high premium on solid family engagement. I pledge to do my best to follow all program guidelines stipulated by BHGHNY staff. I will support the program's administration and do my best to reinforce the program's goals and expectations when my child is home. I will be in contact weekly and frequently communicate with the program.

PARENT/GUARDIAN SIGNATURE: _____

DATE: _____

DISCLAIMER:

- We reserve the right to amend any policy or procedure in this document as deemed necessary to maintain the quality of service and safety and provide the best experience possible for all community members.
- You will be notified of any changes in a transparent and timely manner.



New York

Contact Us



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